

Part B – Instructions and Forms FRA/LA FRA and Colonel Hazel Elizabeth Benn, USMC Scholarship

**DEADLINE: Applications, Recommendations, and Transcripts
Must Be Postmarked No Later Than April 15, 2010
All Documents Postmarked After April 15, 2010 Will Be Disqualified**

1. **Review and understand all rules** on Page 1, Part A of the Scholarship Application form.
2. **Essay Requirement:** Required of ALL applicants.
 - **FRA & LA FRA Scholarship Program Essay:** The essay need not be a defined length. Consider the essay your résumé. Sell yourself to the adjudicators as you would to a future employer. Cite life experiences, career objectives and what motivated you to select these objectives. Essay should be typed or printed neatly in black ink and must be legible to the adjudicator.
 - **Benn Scholarship Program Essay:** The essay need not be a defined length. Type or print neatly in black ink on a separate sheet of paper an essay about your sponsor's military career during the time he/she spent attached, as an Enlisted Navy Medical Corpsman, to a unit of the U.S. Marine Corps.
3. **School and Community Activities and Awards:** Required of ALL applicants.
 - On a separate sheet of paper list your extracurricular school and community activities, and awards.
4. **Academic Documentation:** Required of ALL applicants, please use the Transcript Release Form located on Page 3.
 - **ALL High School Students and College Freshmen:** Provide official high school transcripts, SAT/ ACT scores and college transcripts available.
 - **ALL Undergraduate Students:** Provide college transcript.
 - **ALL Graduate Students:** Send most current transcript from your most recent two years of education or transcripts from your most recent, highest degree completed.
 - **ALL Doctoral Candidates:** Send most current transcript from your most recent two years of education or transcripts from your most recent, highest degree completed.
5. **Character Recommendations:** Required of ALL applicants. Provide at least two recommendations using the form on Page 2. One academic and one community. Applicant may provide more if desired.
 - Academic recommendation (teacher, professor, dean, academic mentor – such as the Faculty Advisor for the Math Team)
 - Community recommendation (pastor/priest/rabbi, overseer of volunteer work, beneficiary of community work you may have done, scout master, employer – someone within your community who can speak to your character and contributions outside of academia)
6. **ALL Applicants:** Copy and use the forms provided to request release of your transcripts and obtain the requested character recommendations. It is polite to supply a pre-addressed stamped envelope to the person you are asking to provide your recommendation.

FRA and Benn Transcripts: FRA Scholarship Administrator
125 N. West Street
Alexandria, VA 22314-2754

LA FRA Transcripts: LA FRA Scholarship Administrator
125 N. West Street
Alexandria, VA 22314-2754

**FRA / LA FRA/ Colonel Hazel Elizabeth Benn, USMC Scholarship
Recommendation**

Instructions to the person making the recommendation: Please answer the following questions as Honestly as you can. If necessary use additional sheets of paper. Seal the completed recommendation in an envelope and sign your name across the sealed flap on the back. Mail completed form to:

FRA Scholarship Committee
125 N. West Street
Alexandria, VA 22314-2754

FRA / LA FRA/ Col. Benn Scholarship Recommendation For: _____
(Circle Only One)

Your Name: _____

Title/Position: _____

Phone Number: _____ Email: _____

Relationship To Applicant: _____

This Is An Academic Recommendation

This Is A Community Based Recommendation

Question #1: *Describe the capacity in which you've known the applicant. What accomplishments or character qualities do you feel make him/her worthy of a scholarship award?*

Question #2: *How does the applicant compare to peers? Are there any particular challenges or leadership qualities the applicant has met that warrant your special recommendation?*

Question #3: *What other information about this applicant should the scholarship committee consider in making its decision?*

SIGNATURE OF RECOMMENDER: _____ DATE: _____

Transcript Release and Request Form

Applicants Detach This Page and Submit to Your School or College Counselor or Official

Privacy Act Statement

Purpose of this request is to obtain information about the applicant. The information will be used by the scholarship sponsoring organization to evaluate applicant's academic achievement and character. Applicant must authorize release of transcript data.

The high school/college named below has my permission to release my official transcript to the scholarship sponsor indicated below:

(Signature of Student)

(Student: on **Mail to** line below, note if FRA Scholarship, LA FRA Scholarship, or Benn Scholarship. Select only one.)

Mail to: _____
125 N. West Street
Alexandria, VA 22314-2754
Attn: Scholarship Administrator

Instructions for high school/college officials

Academic officials are requested to complete this form. Please attach a copy of the student's official transcript, including grades achieved, SAT or ACT scores and forward to the scholarship sponsor indicated above.

Provide the following information even if given on transcript. Please use the 4.0 grading scale.

Student's Name (Last, First, Middle)	
Student's Address	
Name and Address of High School/College	
Student's Dates of Attendance	
Cumulative High School GPA (4.0 Scale)	Cumulative College GPA (4.0 Scale)
SAT/Verbal	SAT/Math
ACT Composite	
High School Class Size	High School Rank
Remarks by counselors or teachers that may be beneficial to the Scholarship Adjudicator (use additional sheets of paper if desired.)	
Name of School Official	Title
Signature of School Official	Date

Please Remember to Submit Official Transcript

Fleet Reserve Association (FRA) Scholarship Eligibility

Schuyler S. Pyle Scholarship: Dependents/children/grandchildren and spouses of members in good standing of the Fleet Reserve Association or of a member in good standing at time of death, and members of the FRA.

Fleet Reserve Association (FRA) Scholarship: Dependents/children/grandchildren and spouses of members in good standing of the Fleet Reserve Association or of a member in good standing at time of death, and members of the FRA.

Stanley A. Doran Memorial Scholarship: Dependent children of members in good standing of the Fleet Reserve Association or of a member in good standing at time of death.

Oliver and Esther R. Howard Scholarship: Dependent children of members in good standing of the Fleet Reserve Association or the Ladies Auxiliary of the Fleet Reserve Association or of a member in good standing at time of death. Recipient must pursue a post-high school, undergraduate degree. Awards are alternated annually between female dependents (in even numbered years) and male dependents (in odd numbered years).

Robert W. Nolan Scholarship; Joseph R. Baranski Scholarship; and the Glenn F. Glezen Scholarships: Preference is given to applicants enrolled in courses of study at the post graduate levels. Eligible applicants are: Children, grandchildren, and spouses of FRA members in good standing and members in good standing of the FRA.

Colonel Hazel Elizabeth Benn, USMC Scholarship: Post-high school freshman or sophomore undergraduate education for an unmarried dependent child of a FRA member in good standing who served or is now serving in the U.S. Navy as an enlisted medical rating assigned to and serving with the U.S. Marine Corps

Selections are based on academic records, financial need, extracurricular activities, leadership skills and participation in community activities. In the selection process for FRA Scholarships, the focus is on the applicant not the sponsor.

Ladies Auxiliary of the Fleet Reserve Association (LA FRA) Scholarship Eligibility

LA FRA Scholarship: Daughters/granddaughters of U.S. Navy, Marine Corps, and Coast Guard personnel, active Fleet Reserve, Fleet Marine Corps Reserve, and Coast Guard Reserve, retired with pay or deceased.

LA FRA National President's Fund and Scholarship: Awarded to the male or female candidate chosen from sons, daughters, grandsons, or granddaughters of Naval, Marine Corps and Coast Guard personnel, active Fleet Reserve, Fleet Marine Corps Reserve and Coast Guard Reserve, retired with pay, or deceased.

Sam Rose Memorial Scholarship: Awarded to a male or female candidate chosen from the sons, daughters, grandson, or granddaughters from the sons, daughters, grandson, or granddaughters of deceased FRA members or persons who were eligible to be FRA members at the time of death.

Allie Mae Oden Memorial Scholarship: Awarded to a male or female candidate chosen from the sons, daughters, grandson, or granddaughters from the sons, daughters, grandson, or granddaughters of deceased FRA members or persons who were eligible to be FRA members at the time of death.